



Contributors / Date	1. What is the problem?	2. Clarification
Who is the Problem Owner ? Who is contributing ? Suggested group size: 5 to 10 contributors. Introductions if needed.	Problem Owner explains the issue. No questions, interruptions, or debate.	Peers ask clarifying questions to better understand the problem. Problem Owner answers. No solutions.
3. Possible Causes		4. Possible Solutions
Peers speculate: What <i>could</i> be the cause of the problem? No discussion or debate about what the cause is, just idea generation.		Peers speculate: What <i>could</i> the problem owner do? No discussion or debate about what the problem owner should do, just idea generation.
5. What Resonates?		6. Follow-up at next meeting: What Happened?
<p>Problem Owner: Which causes seem most likely? Which solutions seem most promising?</p> <p>Causes: _____</p> <p>Solutions: _____</p>		Problem Owner shares what s/he did, what happened, what worked and what didn't, and what they learned.



7. Next Steps / To-Do's